



## MEMTECH INTERNATIONAL LTD.

(Incorporated in the Republic of Singapore)  
Company Registration No. 200312032Z

### NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Company will be held at M Hotel Singapore, Shenton, Lower Level, 81 Anson Road, Singapore 079908 on Wednesday, 25 April 2018 at 2.00 p.m. to transact the following business:-

#### As Ordinary Business

- 1 To receive and adopt the Directors' Statement and Audited Financial Statements for the financial year ended 31 December 2017 and the Auditors' Report thereon. **[Resolution 1]**
- 2 To declare a first and final tax exempt dividend of 5.5 Singapore cents per share for the financial year ended 31 December 2017. **[Resolution 2]**
- 3 To approve the payment of S\$189,000 as Directors' fees for the financial year ended 31 December 2017. (Year 2016: S\$180,000). **[Resolution 3]**
- 4 (a) To re-elect Mr Teow Joo Hwa who is retiring in accordance with Article 89 of the Company's Constitution, as Director of the Company. **[Resolution 4(a)]**  
(b) To re-elect Mr Teng Cheong Kwee who is retiring in accordance with Article 89 of the Company's Constitution, as Director of the Company. **[Resolution 4(b)]**  
**[See Explanatory Note (i)]**  
(c) To re-elect Mr Chuang Wen Fu who is retiring in accordance with Article 89 of the Company's Constitution, as Director of the Company. **[Resolution 4(c)]**
- 5 To re-appoint Ernst & Young LLP as Auditors and to authorise the Directors to fix their remuneration. **[Resolution 5]**

#### As Special Business

- 6 To consider and, if thought fit, to pass the following as Ordinary Resolutions, with or without modifications:-
  - (a) That the Directors be and are hereby authorised, pursuant to Section 161 of the Companies Act, Cap. 50, to-
    - (i) issue shares whether by way of rights, bonus or otherwise (including shares as may be issued pursuant to any Instrument (as defined below) made or granted by the Directors while this Resolution is in force notwithstanding that the authority conferred by this Resolution may have ceased to be in force at the time of issue of such shares), and
    - (ii) make or grant offers, agreements or options (collectively, "Instruments") that might or would require shares to be issued, including but not limited to the creation and issue of warrants, debentures or other instruments convertible into shares,at any time and upon such terms and conditions and for such purposes and to such persons as the Directors may in their absolute discretion deem fit provided that the aggregate number of shares issued pursuant to such authority (including shares issued pursuant to any Instrument but excluding shares which may be issued pursuant to any adjustments ("Adjustments") effected under any relevant Instrument, which Adjustment shall be made in compliance with the provisions of Singapore Exchange Securities Trading Limited ("SGX-ST") Listing Manual for the time being in force (unless such compliance has been waived by the SGX-ST and the Constitution for the time being of the Company), shall not exceed 50% of the total number of issued shares (excluding treasury shares) in the capital of the Company at the time of the passing of this resolution, and provided that the aggregate number of such shares to be issued other than on a pro rata basis in pursuance to such authority (including shares issued pursuant to any Instrument but excluding shares which may be issued pursuant to any Adjustment effected under any relevant Instrument) to the existing shareholders shall not exceed 20% of the total number of issued shares (excluding treasury shares) in the capital of the Company and, unless revoked or varied by the Company in general meeting, such authority shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is the earlier. **[See Explanatory Note (ii)]** **[Resolution 6(a)]**
  - (b) Renewal of Shares Purchase Mandate  
That pursuant to Sections 76C and 76E of the Companies Act, Cap. 50 and the Constitution of the Company, the Directors of the Company be and are hereby authorised to make purchases of shares from time to time (whether by way of off-market purchases on an equal access scheme or market purchases) of up to ten per cent (10%) of the number of issued ordinary shares in the capital of the Company (ascertained as at the date of the passing of this resolution, but excluding any shares held as treasury shares and subsidiary holdings of the Company) at the price of up to but not exceeding the Maximum Price (as defined in the Appendices attached), in accordance with the Guidelines on Shares Purchases set out in the Appendices and this mandate shall, unless revoked or varied by the Company in a general meeting, continue in force until the date that the next Annual General Meeting of the Company is held or is required by law to be held, whichever is the earlier. **[See Explanatory Note (iii)]** **[Resolution 6(b)]**
- 7 To transact such other business as can be transacted at the Annual General Meeting of the Company. **[Resolution 7]**

By Order of the Board

Teo Chin Kee  
Company Secretary

Singapore  
9 April 2018

#### Notice of Books Closure Date

Notice is hereby given that the Transfer Book and Register of Members of the Company will be closed on 5 May 2018 for the purpose of determining members' entitlements to the first and final tax exempt dividend to be approved by members at the Company's Annual General Meeting to be held on 25 April 2018.

Duly completed transfers received by the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902, up to 5.00 p.m. on 4 May 2018 will be registered before entitlements to the dividend are determined.

Members whose Securities Accounts with the Central Depository (Pte) Limited are credited with shares at 5.00 p.m. on 4 May 2018 will be entitled to the dividend.

The dividend, if approved at the Annual General Meeting, will be paid on 18 May 2018.

#### Explanatory Notes:

- (i) Mr Teng Cheong Kwee, if elected, will remain as the Chairman of the Nominating Committee, a member of Audit Committee and the Remuneration Committee and will be considered as an independent director.
- (ii) Resolution 6(a) is to authorize the Directors of the Company to allot and issue shares and Instruments up to 50% of the Company's total number of issued shares (excluding treasury shares) with an aggregate sub-limit of 20% of the total number of issued shares (excluding treasury shares) in the capital of the Company for any allotments and issues of shares and Instruments not made on a pro rata basis to shareholders of the Company.
- (iii) Resolution no. 6(b) if passed, will renew the Shares Purchase Mandate and will authorize the Directors to purchase or otherwise acquire shares on the terms and subject to the conditions of the resolution. The rationale for, the authority and limitation on, the sources of funds to be used for the purchase or acquisition of shares by the Company pursuant to the Shares Purchase Mandate on the audited consolidated financial statements of the Group and the Company for the financial year ended 31 December 2017, are set out in greater detail in the Appendices attached.

#### Proxies:

A member who is not a relevant intermediary is not entitled to appoint more than two proxies to attend, speak and vote at the meeting. Where such member's form of proxy appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the form of proxy, failing which the nomination shall be deemed to be alternative.

A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the meeting, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's form of proxy appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the form of proxy.

"Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act, Cap 50.

A proxy need not be a member of the Company.

The instrument appointing a proxy must be deposited at the office of the Company's share registrar at M & C Services Private Limited, 112 Robinson Road, #05-01, Singapore 068902 not less than 48 hours before the time set for the holding of the Annual General Meeting.

#### Personal Data Privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the Annual General Meeting ("AGM") and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines (collectively, the "Purposes"), and (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

## **SUMMARY SHEET FOR RENEWAL OF SHARES PURCHASE MANDATE**

The Singapore Exchange Securities Trading Limited (the “**SGX-ST**”) assumes no responsibility for the correctness of any of the statements made, reports contained or opinions expressed in this Appendix. If you are in doubt as to the action that you should take, you should consult your stockbroker or other professional adviser immediately.

### **(A) Shares Purchased In The Previous Twelve Months**

As at the Latest Practicable Date (as defined below), the Company had not bought back any ordinary shares of the Company (the “**Shares**”) in the previous twelve months pursuant to the general mandate to authorize the Directors to purchase shares of up to ten per cent. (10%) of the Shares (excluding any treasury shares and subsidiary holdings of the Company) at the price of up to but not exceeding the Maximum Price (as defined in Section F) (the “**Shares Purchase Mandate**”) obtained at the AGM on 27 April 2017.

### **(B) Renewal of The Shares Purchase Mandate**

The Ordinary Resolution No. 6(b) if passed at the AGM, will renew the Shares Purchase Mandate and shall, unless revoked or varied by the Company in a general meeting, continue in force until the next annual general meeting of the Company is held or is required by law to be held, whichever is the earlier.

### **(C) Rationale For The Shares Purchase Mandate**

1. Short-term speculation may at times cause the market price of the Company’s Shares to be depressed below the true value of the Company and the Group. The proposed Shares Purchase Mandate will provide the Directors with the means to restore investors’ confidence and to protect existing shareholders’ investments in the Company in a depressed share-price situation through judicious Shares purchases to enhance the earnings per Share and/or the net asset value per Share. The Shares purchases will enhance the net asset value per Share if the Shares purchases are made at a price below the net asset value per Share.
2. The proposed Shares Purchase Mandate will also provide the Company with an expedient and cost-effective mechanism to facilitate the return of surplus cash reserves to the shareholders, as and when the Directors are of the view that this would be in the best interests of the Company and shareholders.
3. The Directors will only make a Shares purchase as and when the circumstances permit and only if the Directors are of the view that such purchases are in the best interests of the Company and shareholders. The Directors will decide whether to purchase Shares only after taking into account, among other things, the market conditions at such time, the Company’s financial condition and whether such purchases will cause the Company to become insolvent (i.e. the Company is unable to pay its debts as they become due in the ordinary course of business, or the value of the Company’s assets is less than the value of its liabilities including contingent liabilities), and whether such purchases represent the most efficient and cost-effective approach to enhance Share value. Shares purchases will only be made if the Directors believe that such purchases are likely to benefit the Company and increase economic value for shareholders.
4. The Directors will ensure that the Shares purchases will not have any effect on the listing of the Company’s securities including the Shares listed on the SGX-ST. Rule 723 of the Listing Manual of the SGX-ST requires a listed company to ensure that at least ten per cent. (10%) of equity securities (excluding treasury shares, preference shares and convertible equity securities) in a class that is listed is at all times held by the public. The Directors shall safeguard the interests of public shareholders before undertaking any Shares purchases.

Before exercising the Shares Purchase Mandate, the Directors shall at all times take due cognisance of (a) the then shareholding spread of the Company in respect of the number of Shares held by substantial shareholders and by non-substantial shareholders and (b) the volume of trading on the SGX-ST in respect of the Shares immediately before the exercise of any Shares purchase.

5. As at 29 March 2018 (the "**Latest Practicable Date**"), 61,444,238 Shares (43.61%) of a total of 140,880,878 Shares issued by the Company (excluding treasury shares and subsidiary holdings of the Company) are held by 1,670 public shareholders. The Company is of the view that there is a sufficient number of Shares in issue held by public shareholders which would permit the Company to undertake Shares purchases of up to ten per cent. (10%) of its issued ordinary share capital (excluding treasury shares and subsidiary holdings of the Company) without affecting the listing status of the Shares on the SGX-ST. The Company will ensure that the Shares purchases will not cause market illiquidity or affect orderly trade.

#### **(D) Financial Impact Of The Proposed Shares Purchases**

1. The purchased Shares shall be cancelled immediately on purchase or acquisition unless held in treasury in accordance with Section 76H of the Companies Act (Chapter 50) of Singapore (the "**Act**"). Section 76H of the Act allows purchased Shares to be:
  - (i) held by the Company; or
  - (ii) dealt with, at any time, in accordance with Section 76K of the Act, as treasury shares.

Section 76K of the Act allows the Company to:

- (i) sell the Shares (or any of them) for cash;
- (ii) transfer the Shares (or any of them) for the purposes of or pursuant to any share scheme, whether for employees, directors or other persons;
- (iii) transfer the Shares (or any of them) as consideration for the acquisition of shares in or assets of another company or assets of a person;
- (iv) cancel the Shares (or any of them); or
- (v) sell, transfer or otherwise use the treasury shares for such other purposes as may be prescribed by the Minister for Finance.

The aggregate number of Shares held as treasury shares shall not at any time exceed ten per cent. (10%) of the total number of Shares at that time. Any Shares in excess of this limit shall be disposed of or cancelled in accordance with Section 76K of the Act within six (6) months.

Any Shares purchase will:

- (i) reduce the amount of the Company's share capital where the Shares were purchased or acquired out of the capital of the Company;
- (ii) reduce the amount of the Company's profits where the Shares were purchased or acquired out of the profits of the Company; or
- (iii) reduce the amount of the Company's share capital and profits proportionately where the Shares were purchased or acquired out of both the capital and the profits of the Company,

by the total amount of the purchase price paid by the Company for the Shares cancelled.

The Company cannot exercise any right in respect of treasury shares. In particular, the Company cannot exercise any right to attend or vote at meetings and for the purposes of the Act, the Company shall be treated as having no right to vote and the treasury shares will be treated as having no voting rights.

2. The financial effects on the Company and the Group arising from the proposed purchases of the Company's Shares which may be made pursuant to the proposed Shares Purchase Mandate will depend on, *inter alia*, the aggregate number of Shares purchased and the consideration paid at the relevant time.
3. Based on the existing issued and paid-up share capital of the Company (excluding treasury shares and subsidiary holdings of the Company) as at the Latest Practicable Date of 140,880,878 Shares, the proposed purchases by the Company of up to a maximum of ten per cent. (10%) of its Issued share capital (excluding treasury shares and subsidiary holdings of the Company) under the Shares Purchase Mandate will result in the purchase of 14,088,087 Shares. As at the Latest Practicable Date, the Company has 3,119,120 treasury shares and does not have any subsidiary holdings.
4. An illustration of the impact of Shares purchases by the Company pursuant to the Shares Purchase Mandate on the Group's and the Company's financial position is set out below based on the following assumptions:
  - (a) audited accounts of the Group and the Company as at 31 December 2017;
  - (b) in full exercise of the Shares Purchase Mandate, 14,088,087 Shares were purchased;
  - (c) the Maximum Price (as defined in Section F) for the market and off-market purchases is \$1.8123 respectively, which is five per cent. (5%) above the average closing prices of the Shares over the last five market days preceding the Latest Practicable Date on which transactions in the Shares were recorded on the SGX-ST;
  - (d) the maximum amount of funds required for the Shares purchases in the aggregate is US\$ 19,092,881; and
  - (e) an exchange rate of US\$1 to S\$1.3373<sup>1</sup>.

Market Purchases and Off-Market Purchases (as the case may be) and held as treasury shares or cancelled (as the case may be)

	Group before Shares purchase (US\$'000)	Group after Shares purchase (US\$'000)	Company before Shares purchase (US\$'000)	Company after Shares purchase (US\$'000)
<b>As at 31 December 2017</b>				
Shareholders' funds	127,318	108,226	78,982	59,890
Net assets value	127,318	108,226	78,982	59,890
Current assets	143,064	123,972	9,406	-9,686
Current liabilities	52,164	52,164	5,531	5,531
Cash and cash equivalents	34,896	15,804	611	-18,481
Number of shares ('000) (excluding treasury shares and subsidiary holdings)	140,881	126,793	140,881	126,793
<b>Financial Ratios</b>				
Net assets value per Share (US cents)	90.1	85.1	56.1	47.2
Earnings per Share (US cents)	10.0	11.1	-0.5	-0.6
Gearing (%)	13.6	27.7	5.9	28.6
Current ratio	2.7	2.4	1.7	-1.8

**Note:**

- (1) Any discrepancies in this table between the listed amounts and the totals thereof are due to rounding.

<sup>1</sup> Any discrepancies in this Appendix between the listed amounts and the equivalent foreign exchange amounts thereof are due to rounding.

5. Shareholders should note that the financial effects set out above are based on the audited financial accounts of the Group and the Company for the financial year ended 31 December 2017 and are for illustration only. The results of the Group and the Company for the financial year ended 31 December 2017 may not be representative of future performance.
6. The Company intends to use its internal sources of funds to finance its purchases of the Shares. The Company does not intend to obtain or incur any borrowings to finance its purchases of the Shares. The Directors do not propose to exercise the Shares Purchase Mandate in a manner and to such extent that the working capital requirements of the Group would be materially affected.
7. The Company will take into account both financial and non-financial factors, among other things, the market conditions at such time, the Company's financial condition, the performance of the Shares and whether such Shares purchases would represent the most efficient and cost-effective approach to enhance the Share value. Shares purchases will only be made if the Board believes that such purchases are likely to benefit the Company and increase economic value for shareholders. No purchase of Shares will be made in circumstances which the Directors believe or have reason to believe will have or may have a material adverse effect on the liquidity and the capital of the Company.

**(E) Consequences of Shares Purchases Under The Singapore Code on Take-overs and Mergers**

1. In accordance with The Singapore Code on Take-overs and Mergers (the "Take-over Code"), a person will be required to make a general offer for a public company if:
  - (a) he acquires 30 per cent. (30%) or more of the voting rights of the company; or
  - (b) he, together with persons acting in concert with him, already holds between 30 per cent. (30%) and 50 per cent. (50%) of the voting rights of the company, and he, or any person acting in concert with him, increases his voting rights in the company by more than one per cent. (1%) in any six-month period.
2. As at the Latest Practicable Date and before the proposed Shares Purchase Mandate, the substantial shareholders' and Directors' interests are as follows:

	Direct Interest		Deemed Interest		Total Interest	
	Number of Shares	%	Number of Shares	%	Number of Shares	%
<u>Directors</u>						
Chuang Wen Fu <sup>(1)</sup>	5,542,800	3.93	–	–	5,542,800	3.93
Gu Cheng Hua	1,445,800	1.03	–	–	1,445,800	1.03
Yap Chin Kuan	400,000	0.28	592,000 <sup>(2)</sup>	0.42	992,000	0.70
Teow Joo Hwa	70,000	0.05	40 <sup>(3)</sup>	0.00	70,040	0.05
Chua Keng Hiang	1,200,000 <sup>(4)</sup>	0.85	–	–	1,200,000	0.85
Teo Kiang Kok	–	–	–	–	–	–
Teng Cheong Kwee	20,000	0.01	–	–	20,000	0.01
Chuang Tze Mon <sup>(1)</sup>	3,983,200	2.83	–	–	3,983,200	2.83
<u>Holder of 5% or more</u>						
Keytech Investment Pte Ltd <sup>(5)</sup>	61,678,400	43.78	–	–	61,678,400	43.78
<u>Others</u>						
Chuang Tze Dey <sup>(1)</sup>	4,504,400	3.20	–	–	4,504,400	3.20

**Notes:**

- (1) Mr. Chuang Wen Fu is the father of Mr. Chuang Tze Mon and Ms. Chuang Tze Dey.
- (2) Mr. Yap Chin Kuan has a deemed interest in 592,000 Shares which is being held directly by his spouse.
- (3) Mr. Teow Joo Hua has a deemed interest in 40 Shares which is being held directly by his spouse.
- (4) The Shares held by Mr. Chua Keng Hiang are registered in the name of a nominee, Raffles Nominees (Pte.) Ltd..
- (5) Keytech Investment Pte Ltd ("Keytech") is an investment holding company incorporated in the Republic of Singapore as a limited liability company on 25 February 2004. Its shareholders are 24 individuals including the Company's Executive Directors, Messrs Chuang Wen Fu (19.9%), Gu Cheng Hua (5.4%), Yap Chin Kuan (10.9%) and Teow Joo Hwa (12.2%) and the Company's Executive Officers, Heng Ngee Boon (5.6%), Wang Jian (5.4%), Bai Yi Song (0.5%), Zhang Liuqing (0.3%) and Koh Kok Boon (0.2%). Mr. Chuang Tze Mon, the son of Mr. Chuang Wen Fu has a 16.8% interest in Keytech. Ms. Chuang Tze Dey, the daughter of Mr. Chuang Wen Fu, has a 10.1% interest in Keytech and Mrs. Chuang-Kao Jung Mi, the wife of Mr. Chuang Wen Fu, also has a 2.5% interest in Keytech. The directors of Keytech are Messrs Chuang Wen Fu, Yap Chin Kuan, Wang Jian, Gu Chenghua, Chuang Tze Mon, Heng Ngee Boon, Bai Yi Song, Teow Joo Hwa and Zhang Liuqing.
- (6) The percentage of issued Shares is calculated based on the number of issued Shares (excluding treasury shares and subsidiary holdings of the Company) as at the Latest Practicable Date.

Keytech, Mr. Chuang Wen Fu, Ms. Chuang Tze Dey and Mr. Chuang Tze Mon are presumed persons acting in concert under definition 1(b) of the Take-over Code (the "**Concert Parties**").

As at the Latest Practicable Date, the aggregate shareholdings and voting rights of the Concert Parties is above fifty per cent (50%) at approximately 53.74%. In the event the Company undertakes Shares purchases of up to ten per cent. (10%) of the issued share capital (excluding treasury shares and subsidiary holdings) of the Company as permitted by the Shares Purchase Mandate, assuming the total number of the Shares held by the Concert Parties remains unchanged, the aggregate shareholdings and voting rights of the Concert Parties will remain above fifty per cent (50%) at approximately 59.71%. Accordingly, no general offer is required to be made by the Concert Parties pursuant to the Take-Over Code.

Based on the substantial shareholders' and Directors' interests as at the Latest Practicable Date and before the proposed Shares Purchase Mandate, the Directors are not aware of any other shareholder who may become obligated to make a mandatory offer in the event the Company purchases up to ten per cent. (10%) of the issued Shares of the Company as permitted by the Shares Purchase Mandate.

**(F) Miscellaneous**

1. Any Shares purchases undertaken by the Company shall be at a price of up to but not exceeding the sum constituting five per cent. (5%) above the average closing price of the Shares over the period of five (5) trading days in which transactions in the Shares on the SGX-ST were recorded, in the case of a market purchase, before the day on which such purchase is made, and, in the case of an off-market purchase, immediately preceding the date of offer by the Company, as the case may be, and deemed to be adjusted for any corporate action that occurs after the relevant five (5) day period (the "**Maximum Price**").
2. In making Shares purchases, the Company will comply with the requirements of the SGX-ST Listing Manual, in particular, Rule 886 with respect to notification to the SGX-ST of any Shares purchases. Rule 886 is reproduced below:

"(1) An issuer must notify the Exchange of any share buy-back as follows:

- (a) In the case of a market acquisition, by 9.00 am on the market day following the day on which it purchased shares,
  - (b) In the case of an off market acquisition under an equal access scheme, by 9.00 am on the second market day after the close of acceptances of the offer.
- (2) Notification must be in the form of Appendix 8.3.1 (or 8.3.2 for an issuer with a dual listing on another stock exchange)."

3. Shares purchases will be made in accordance with the "Guidelines on Shares Purchases" as set out in Appendix 1 of the Company's Circular to Shareholders dated 10 April 2006, an updated<sup>2</sup> copy of which is annexed. All information required under the Act and the SGX-ST Listing Manual relating to the Shares Purchase Mandate is contained in the said Guidelines.
4. The SGX-ST Listing Manual does not expressly prohibit any purchase of shares by a listed company during any particular time or times. However, as a listed company would be considered an "insider" in relation to any proposed purchase or acquisition of its Shares, the Company will undertake not to purchase or acquire Shares pursuant to the proposed Shares Purchase Mandate at any time after a price sensitive development has occurred or has been the subject of a decision until the price sensitive information has been publicly announced. In particular, the Company will not purchase or acquire any Shares during the period of two (2) weeks immediately preceding the announcement of the Company's results for each of the first three (3) quarters of the financial year, and during the period of one (1) month immediately preceding the announcement of the Company's annual results.

**(G) Directors' Responsibility Statement**

The Directors of the Company collectively and individually accept full responsibility for the accuracy of the information given herein and confirm, after making all reasonable enquiries, that to the best of their knowledge and belief, this Appendix constitutes full and true disclosure of all material facts about the renewal of the proposed Shares Purchase Mandate, the Company and its subsidiaries, and the Directors of the Company are not aware of any facts the omission of which would make any statement in this Appendix misleading. Where information in this Appendix has been extracted from published or otherwise publicly available sources or obtained from a named source, the sole responsibility of the Directors of the Company has been to ensure that such information has been accurately and correctly extracted from those sources and/or reproduced in this Appendix in its proper form and context.

**(H) Directors' Recommendation**

The Directors of the Company are of the opinion that the proposed renewal of the proposed Shares Purchase Mandate is in the best interests of the Company. Accordingly, the Directors of the Company recommend that shareholders vote in favour of Ordinary Resolution 6(b).

**(I) Taxation**

Shareholders who are in doubt as to their respective tax positions or any tax implications, or who may be subject to tax in a jurisdiction outside Singapore, should consult their own professional tax advisers.

**(J) Documents For Inspection**

Copies of the following documents may be inspected at the Company's Share Registrar, M & C Services Private Limited at 112 Robinson Road #05-01, Singapore 068902 during normal business hours up to and including the date of the Annual General Meeting:

- (a) the Constitution of the Company; and
- (b) the audited financial statements of the Company for the financial year ended 31 December 2017.

<sup>2</sup> Appendix 1 of the Company's Circular to Shareholders dated 10 April 2006 is updated pursuant to, *inter alia*, amendments made to the SGX-ST Listing Manual and certain amendments made to the Act since the last version of the Appendix 1.

## GUIDELINES ON SHARES PURCHASES

### 1. Shareholders' Approval

- (a) Purchases of Shares by the Company must be approved in advance by the shareholders at a general meeting of the Company, by way of a general mandate.
- (b) A general mandate authorising the purchase of Shares by the Company representing up to ten per cent. (10%) of the Company's issued ordinary share capital (excluding any Shares held as treasury shares and subsidiary holdings of the Company) will expire on the earlier of:
  - (i) the conclusion of the next annual general meeting of the Company;
  - (ii) the expiration of the period within which the next annual general meeting of the Company is required by law to be held; or
  - (iii) the time when such mandate is revoked or varied by an ordinary resolution of the shareholders of the Company in general meeting.
- (c) The authority conferred on the Directors by the Shares Purchase Mandate to purchase Shares shall be renewed at the next annual general meeting of the Company.
- (d) When seeking shareholders' approval for the renewal of the Shares Purchase Mandate, the Company shall disclose details pertaining to the purchases of Shares made during the previous 12 months, including the total number of Shares purchased, the purchase price per Share or the highest and lowest price for such purchases of Shares, where relevant, and the total consideration paid for such purchases.

### 2. Mode Of Purchase

Shares purchases can be effected by the Company in either one of the following two ways or both:

- (a) by way of market purchases of Shares, which means a purchase transacted through the SGX-ST's trading system or on another stock exchange on which the Company's equity securities are listed; or
- (b) by way of off-market acquisitions on an equal access scheme in accordance with Section 76C of the Act.

### 3. Funding Of Shares Purchases

- (a) In purchasing the Shares, the Company may only apply funds legally permitted for such purchase in accordance with its Constitution, and the relevant laws and regulations enacted or prescribed by the relevant competent authorities in Singapore.
- (b) Any purchase by the Company may be made out of capital or profits that are available for distribution as dividends, so long as the Company is solvent (as defined in Section 76F(4) of the Act).
- (c) The Company may not purchase its Shares on the Official List of the SGX-ST for a consideration other than cash or for settlement otherwise than in accordance with the trading rules of the SGX-ST.



#### 4. Trading Restrictions

The number of Shares which can be purchased pursuant to the Shares Purchase Mandate is such number of Shares which represents up to a maximum of ten per cent. (10%) of the issued ordinary shares in the capital of the Company (excluding treasury shares and subsidiary holdings of the Company) ascertained as at the date of the resolution passed by shareholders authorising the proposed renewal of the Shares Purchase Mandate.

#### 5. Price Restrictions

Any Shares purchase undertaken by the Company, whether by way of market purchase or off-market purchase, shall be at the price of up to but not exceeding the Maximum Price.

“**Maximum Price**” means the maximum price at which the Shares can be purchased pursuant to the Shares Purchase Mandate, which shall not exceed the sum constituting five per cent. (5%) above the average closing price of the Shares over the period of five (5) trading days in which transactions in the Shares on the SGX-ST were recorded, in the case of a market purchase, before the day on which such purchase is made, and, in the case of an off-market purchase, immediately preceding the date of offer by the Company, as the case may be, and deemed to be adjusted for any corporate action that occurs after the relevant five (5) day period.

#### 6. Off-Market Purchases

- (a) For purchases of Shares made by way of an off-market purchase, the Company shall issue an offer document to all shareholders. The offer document shall contain, *inter alia*, the following information:
- (i) the terms and conditions of the offer;
  - (ii) the period and procedures for acceptances;
  - (iii) the reasons for the proposed Shares purchase;
  - (iv) the consequences, if any, of Shares purchased by the Company that will arise under the Singapore Code on Take-overs and Mergers or any other applicable take-over rules;
  - (v) whether the purchase of Shares, if made, would have any effect on the listing of the Company's securities on the Official List of the SGX-ST;
  - (vi) details of any purchase of Shares made by the Company in the previous twelve (12) months whether through market purchases or off-market purchases, including the total number of Shares purchased, the purchase price per Share or the highest and lowest prices paid for such purchases of Shares, where relevant, and the total consideration paid for such purchases; and
  - (vii) whether the Shares purchased by the Company will be cancelled or kept as treasury shares.
- (b) All offeree shareholders shall be given a reasonable opportunity to accept any offer made by the Company to purchase their Shares under the Shares Purchase Mandate.
- (c) The Company may offer to purchase Shares from time to time under the Shares Purchase Mandate subject to the requirement that the terms of any offer to purchase Shares by the Company shall be *pari passu* in respect of all offeree shareholders save under the following circumstances:
- (i) where there are differences in consideration attributable to the fact that an offer relates to Shares with different dividend entitlements;

- (ii) where there are differences in consideration attributable to the fact that an offer relates to Shares with different amounts remaining unpaid; and
- (iii) where there are differences in an offer introduced solely to ensure that every shareholder is left with a whole number of Shares in board lots of 100 Shares after the Shares purchases, in the event there are offeree shareholders holding odd numbers of Shares.

## 7. Status Of Purchased Shares

The purchased Shares shall be cancelled immediately on purchase or acquisition unless held in treasury in accordance with Section 76H of the Act. Section 76H of the Act allows purchased Shares to be:

- (i) held by the Company; or
- (ii) dealt with, at any time, in accordance with Section 76K of the Act, as treasury shares.

Section 76K of the Act allows the Company to:

- (i) sell the Shares (or any of them) for cash;
- (ii) transfer the Shares (or any of them) for the purposes of or pursuant to any share scheme, whether for employees, directors or other person;
- (iii) transfer the Shares (or any of them) as consideration for the acquisition of shares in or assets of another company or assets of a person;
- (iv) cancel the Shares (or any of them); or
- (v) sell, transfer or otherwise use the treasury shares for such other purposes as may be prescribed by the Minister for Finance.

The aggregate number of Shares held as treasury shares shall not at any time exceed ten per cent. (10%) of the total number of Shares at that time. Any Shares in excess of this limit shall be disposed of or cancelled in accordance with Section 76K of the Act within six (6) months.

Any Shares purchase will:

- (i) reduce the amount of the Company's share capital where the Shares were purchased or acquired out of the capital of the Company;
- (ii) reduce the amount of the Company's profits where the Shares were purchased or acquired out of the profits of the Company; or
- (iii) reduce the amount of the Company's share capital and profits proportionately where the Shares were purchased or acquired out of both the capital and the profits of the Company,

by the total amount of the purchase price paid by the Company for the Shares cancelled.

The Company cannot exercise any right in respect of treasury shares. In particular, the Company cannot exercise any right to attend or vote at meetings and for the purposes of the Act, the Company shall be treated as having no right to vote and the treasury shares will be treated as having no voting rights.

**8. Notification To Accounting And Corporate Regulatory Authority (“ACRA”)**

- (a) Within thirty (30) days of the passing of a shareholders’ resolution to approve any purchase of Shares, the Company shall lodge a copy of such resolution with ACRA.
- (b) The Company shall notify ACRA within thirty (30) days of a purchase of Shares. Such notification shall include details of the date of the purchases, the total number of Shares purchased by the Company, the number of Shares cancelled, the number of Shares held as treasury shares, the Company’s total number of issued Shares as at the date of the shareholders’ resolution approving the purchase of the Shares and after the purchase of Shares, the amount of consideration paid by the Company for the purchases, whether the Shares were purchased out of profits or the capital of the Company and such other particulars as may be required in the prescribed form.

**9. Notification To The SGX-ST**

- (a) For purchases of Shares made by way of an off-market purchase, the Company shall notify the SGX-ST in respect of any acquisition or purchase of Shares in the relevant form prescribed by the SGX-ST from time to time, not later than 9.00 a.m. on the second trading day after the close of acceptances of an offer, or within such time period that may be prescribed by the SGX-ST from time to time.
- (b) For purchases of Shares made by way of a market purchase, the Company shall notify the SGX-ST in respect of any acquisition or purchase of Shares in the relevant form prescribed by the SGX-ST from time to time, not later than 9.00 a.m. on the trading day following the date of market acquisition by the Company, or within such time period that may be prescribed by the SGX-ST from time to time.

**10. Suspension Of Purchase**

- (a) The Company may not undertake any Shares purchase prior to the announcement of any price-sensitive information by the Company, until such time as the price sensitive information has been publicly announced or disseminated in accordance with the requirements of the SGX-ST Listing Manual.
- (b) The Company will not purchase or acquire any Shares during the period of two (2) weeks immediately preceding the announcement of the Company’s results for each of the first three (3) quarters of the financial year, and during the period of one (1) month immediately preceding the announcement of the Company’s annual results.